

MAY 29 2019

**YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT**

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: Jeana Lervick Effective Date: 5/31/19
Current Title: Chief In-House Counsel/Legal Gr. Salary \$ 119,310.30
Title Change: Advisor Gr. Salary \$

Check as Applicable:

Regular Full Time:	<u>X</u>	New Hire:	<u>X</u>
Regular Part Time:	<u> </u>	Rehire:	<u> </u>
Temp Full Time:	<u> </u>	Termination:	<u> </u>
Temp Part Time:	<u> </u>	Promotion:	<u> </u>
Seasonal Hire:	<u> </u>	Transfer:	<u> </u>
Replaces position	<u> </u>	Demotion:	<u> </u>
Name <u>Dan Schwarz</u>	<u> </u>	Reclassification:	<u> </u>
New Budgeted Position	<u> </u>		
Other:	<u> </u>		

Funding: 2190 - 429 - 510333 - 111 Percent New Account
Percent Split Account

James Gieseth 5/28/19
Elected Official/Department Head Date

Section 2

Human Resources:	Finance:
Note: <u>R+S followed</u> ^{CV}	Note: <u> </u>
<u>Stigness</u> <u>5-29-19</u>	<u>James Jones</u> <u>5-29-19</u>
Director Date	Director Date

H.R. Comments: _____ Commissioner's Action
Approve Disapprove

Chair	<u> </u>	<u> </u>
Member	<u> </u>	<u> </u>
Member	<u> </u>	<u> </u>

Date entered in payroll _____
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

MAY 29 2019

**YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT**

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: BARNABY, NATASHA M Effective Date: 6/4/2019
Current Title: Sheriff Clerk Gr. C Salary \$ 13.16/HR
Title Change: _____ Gr. _____ Salary \$ _____

Check as Applicable:

Regular Full Time:	<u>XX</u>	New Hire:	<u>XX</u>
Regular Part Time:	_____	Rehire:	_____
Temp Full Time:	_____	Termination:	_____
Temp Part Time:	_____	Promotion:	_____
Seasonal Hire:	_____	Transfer:	_____
Replaces position	<u>XX</u>	Demotion:	_____
Name <u>Worden</u>		Reclassification:	_____
New Budgeted Position	_____		
Other:	_____		

Funding: 2300 - 134 - 420170 - 111 Percent 100 New Account _____
_____ - _____ - _____ - _____ Percent _____ Split Account _____

Elected Official/Department Head _____

Date _____

Section 2

Human Resources:

Finance:

Note: R & S followed - CT

Note: _____

Stegman 5-29-19
Director Date

James 5-29-19
Director Date

H.R. Comments:

Commissioner's Action
Approve Disapprove

Chair _____

Date entered in payroll _____

Member _____

Clerk & Recorder - original

Human Resources - canary

* Member _____

Auditor - pink

Department - goldenrod

revised 02/13

Section 1 is to be completed by the initiating department for recommended personnel changes

revised 02/13

MAY 22 2019

**YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT**

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: MILLER, JANAE Effective Date: 5/16/2019

Current Title: Detention Officer Gr. Salary \$ 19.76/HR

Title Change: Detention Officer/FTO Gr. Salary \$ 19.96/HR

Check as Applicable:

Regular Full Time: XX New Hire:

Regular Part Time: Rehire:

Temp Full Time: Termination:

Temp Part Time: Promotion:

Seasonal Hire: Transfer:

Replaces position Name Demotion:

New Budgeted Position Reclassification: XX

Other: XX

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account

 - - - Percent Split Account

 5/22/19
Elected Official/Department Head Date

Section 2

Human Resources: Finance:

Note: Note:

Shirley 5-22-19 James Jones 5-22-19
Director Date Director Date

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair

Date entered in payroll Member

Clerk & Recorder - original Member

Human Resources - canary Member

Auditor - pink

Department - goldenrod

MAY 22 2019

**YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT
Section 1**

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: LANE, BLAINE Effective Date: 5/16/2019
Current Title: Detention Officer Gr. Salary \$ 19.76/HR
Title Change: Detention Officer/FTO Gr. Salary \$ 19.96/HR

Check as Applicable:

Regular Full Time: XX New Hire:
Regular Part Time: Rehire:
Temp Full Time: Termination:
Temp Part Time: Promotion:
Seasonal Hire: Transfer:
Replaces position Name Demotion:
New Budgeted Position Reclassification: XX
Other: XX

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
 - - - Percent Split Account

[Signature] 5/22/19
Elected Official/Department Head Date

Section 2

Human Resources: Finance:
Note: Note:
[Signature] 5-22-19 [Signature] 5.22.19
Director Date Director Date
H.R. Comments: Commissioner's Action
 Approve Disapprove
 Chair
 Member
 Member
Date entered in payroll
Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: TOLAND, BRETT

Effective Date: 5/16/2019

Current Title: Detention Officer

Gr. _____ Salary \$20.35/HR

Title Change: Detention Officer/FTO

Gr. _____ Salary \$20.54/HR**Check as Applicable:**Regular Full Time: xx

New Hire: _____

Regular Part Time: _____

Rehire: _____

Temp Full Time:

Termination:

Temp Part Time: _____

Seasonal Hire:

Promotion: _____

Replaces position

Transfer:

Name _____

Demotion: _____

New Budgeted Position

Other: **xx**Reclassification: **XX**

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account

Percent	Split Account
100	100
90	90
80	80
70	70
60	60
50	50
40	40
30	30
20	20
10	10
0	0

Elected Official/Department Head

Date 5/2/11

Section 2

Human Resources:

Finance:

Note:

Note:

Director _____ Date _____

Director _____ Date _____

H.R. Comments:

Commissioner's Action

Approve Disapprove

Chair

Date entered in payroll

Member

Clerk & Recorder - original

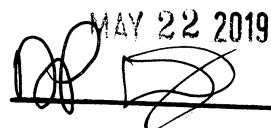
Member ON

Human Resources – canary

Auditor – pink

Department - goldenrod

revised 02/13

MAY 22 2019


**YELLOWSTONE COUNTY
PERSONNEL ACTION REPORT**

Section 1

Section 1 is to be completed by the initiating department for recommended personnel changes

Name: BIONDICH, JACOB M Effective Date: 6/2/2019
Current Title: Detention Officer Gr. Salary \$ 19.76/HR
Title Change: Gr. Salary \$

Check as Applicable:

Regular Full Time:	<u>XX</u>	New Hire:	<u> </u>
Regular Part Time:	<u> </u>	Rehire:	<u> </u>
Temp Full Time:	<u> </u>	Termination:	<u>XX</u>
Temp Part Time:	<u> </u>	(Voluntary)	
Seasonal Hire:	<u> </u>	Promotion:	<u> </u>
Replaces position	<u> </u>	Transfer:	<u> </u>
Name	<u> </u>	Demotion:	<u> </u>
New Budgeted Position	<u> </u>	Reclassification:	<u> </u>
Other:	<u>XX</u>		

Funding: 2300 - 136 - 420200 - 111 Percent 100 New Account
 - - - Percent Split Account

 5/22/19
Elected Official/Department Head Date

Section 2

Human Resources:	Finance:
Note: <u> </u>	Note: <u> </u>
<u> </u> <u>5-22-19</u> Director Date	<u> </u> <u>5-22-19</u> Director Date

H.R. Comments: Commissioner's Action
 Approve Disapprove

 Chair

Date entered in payroll Member

Clerk & Recorder - original
Human Resources - canary
Auditor - pink
Department - goldenrod

Member 

Section 1


Name: **SHIRLEY, WOODROW** Effective Date: **5/31/2019**

Current Title: **Detention Officer** Gr. ____ Salary \$ **22.50/HR**

Title Change: _____ Gr. ____ Salary \$ _____

Regular Full Time:	<u>xx</u>	New Hire:	_____
Regular Part Time:	_____	Rehire:	_____
Temp Full Time:	_____	Termination:	<u>xx</u>
Temp Part Time:	_____	(Voluntary)	
Seasonal Hire:	_____	Promotion:	_____
Replaces position	_____	Transfer:	_____
Name _____		Demotion:	_____
New Budgeted Position	_____	Reclassification:	_____
Other:			

Funding:	<u>2300</u>	-	<u>136</u>	-	<u>420200</u>	-	<u>111</u>	Percent	<u>100</u>	New Account	<u> </u>
	-		-		-			Percent		Split Account	<u> </u>


Elected Official/Department Head

5/22/2019
Date

<p>Human Resources:</p> <p>Note: _____</p> <p><u>Dr. Higgins</u> <u>5-23-19</u></p> <p>Director _____ Date _____</p> <p>H.R. Comments: _____</p> <p>_____</p> <p>Date entered in payroll _____</p> <p>Clerk & Recorder - original</p> <p>Human Resources – canary</p> <p>Auditor – pink</p> <p>Department - goldenrod</p>	<p>Finance:</p> <p>Note: _____</p> <p><u>James Jones</u> <u>5-23-19</u></p> <p>Director _____ Date _____</p> <p>Commissioner's Action</p> <p><u>Approve</u> <u>Disapprove</u></p> <p>Chair _____</p> <p>Member _____</p> <p>Member <u>[Signature]</u> _____</p>
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